

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, March 15, 2012

Minutes

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Kimberly Carew, Paul Colella, Patricia Dortenzio, Michael Fletcher, John Graef, Erin MacDonnell, Peter McPhedran, Jeanne Saldanha. (Mary Ann Santora, Secretary)

Absent: Sarah Aziz

1. Approval of Minutes: Ruth Bryant questioned the First Selectman calling the January meeting to order. According to Roberts Rules the chair must call the meeting to order. Michael Fletcher stated that according to Town Charter the First Selectman does call the meeting to order. Lois Baldini will check the Town Charter. Michael Fletcher asked that the minutes be accepted; motion by Peter McPhedran, seconded by John Graef.
2. Financial Statement: Lois Baldini explained that the part time line will be significantly under budget as we have an employee out on long term medical leave. With summer vacations and summer programs approaching, we will need to fill that slot. At the present time we are using two people from the on call list who are librarians at other libraries. Peter McPhedran asked if the Books/Magazines/References Line included the payment for ebooks. Lois Baldini stated that the ebooks are paid out of the LION line. LION is the new consortium that we belong to. Michael Fletcher asked that the financial statement be accepted; motion by Paul Colella, seconded by Kim Carew.
3. Old Business: Snow guards. Lois Baldini stated an architect has been hired. Michael Fletcher stated he had spoken with the First Selectman regarding the roof and new designs were in process.
4. New Business: Director's Report:
 - a. Budget – the budget workshop with the Board of Finance went very well. The Board of Finance would probably look favorably on our budget since even with additions to the book budget and AV, we still came in at -1%.
 - b. The Public Hearing will be April 3, at 7 p.m. at North Haven High School.
 - c. Roof - No work was done on the roof over the winter. After much discussion, an architect has been hired to make a “design” for the snow guards. Hopefully, this will be done by the fall. No roofing company has been selected and this will go out to bid.
 - d. There has been no movement on Union negotiations and no sessions are planned.
 - e. The Summer Reading Club is in the making. Although it has no name as yet, it will center around books coming alive. The Board was shown two examples that were made by the staff. The examples were exceptionally done.

- f. New Reference Services-A to Z is a reference and marketing tool that includes 30 million business profiles and 220 million residents. It is now available online. We will be having a training session on it March 28th from 11am to noon. The president of the company will host the demo. Fliers will be going out to organizations and businesses. We are now subscribing to Ancestry.com. This is something that may only be used in the library and we also have an online subscription to Consumer Reports which can be used from home.
- g. Overdrive is the company from which LION purchases ebooks and down loadable audiobooks. LION recently told us that Random House, one of the largest publishers of ebooks will be tripling their prices to libraries. Some publishers, like Simon and Shuster will not sell at all to libraries while others will only allow a certain number of circs before they force you to buy another one. This is a very popular service to our patrons and is now a national concern for libraries. We will be meeting on Tuesday to discuss what our options are. Obviously money is a concern to all of us. We pay a certain amount of money to LION quarterly for the service. With prices like these adjustments will have to be made.
- h. Several programs are up and coming: The Jig Saw program was incredibly popular. We have a great demand for another program and that is in the works. Chef Silvio Suppa from Cafe Allegre will be doing a program with Anthony Riccio that will revolve around their travels in Campania, Italy writing a book together "Cooking with Chef Silvio". Chef Silvio will also be making some of his sauce for sampling. We have another Kindle program scheduled with someone from Staples doing the demo along with Laurel Oravetz, a member of our staff. A program on Invasive Plants will be given by staff member and Master Gardener, Sylvia Ohlrich along with Richard Straub. The Sicilian Cookie demo has been rescheduled for late April. Our Summer Children's Series is all set and ready to go.
- i. Phyllis Kaercher has declined a party in favor of some books in her name that can be added to our collection.
- j. We will be getting a new phone system on Friday, March 16th.

Kim Carew stated that the Friends would like to help in any way possible to implement plans for a sign in front of the library. People from all over who attend their programs have mentioned that there is no sign for the library. Lois Baldini will contact the appropriate departments as to how to proceed further. The Board voted to endorse this project. All in favor.

- 5. The next scheduled meeting will be held on May 17th, at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned at 8:23 pm. Seconded by Paul Colella.